

## Overview

**What:** Civic Consulting Alliance is a social impact consulting firm based in Chicago. We work with government agencies, non-profits, foundations, community organizations, and leaders like the Cook County Board President, Chicago Mayor, and Chicago Superintendent of Police to help solve the region's most pressing problems.

**Who:** We are looking for Analysts who are passionate about making Chicago a better place, and have the problem-solving, analytical, research and communications skills to put that passion into action.

**When:** Application are due on February 3<sup>th</sup>, 2020. For more information on what to submit, read below and/or [visit our website](#).

**Where:** Chicago, Illinois

**Why:** If you want a unique opportunity to make a big impact on the things that matter most in the Chicago region, Civic Consulting Alliance may be the place for you!

## Who We Are

Civic Consulting Alliance is a social impact consulting firm whose mission is to make the Chicago region a great place for everyone to live in and work. By leveraging the support of the Civic Committee of the Commercial Club of Chicago (collectively the major private employers in the region) with incomparable [professional resources](#) and [committed leaders](#), **CCA provides consulting services to clients to help address the region's most pressing problems and greatest opportunities in three areas:**

### Criminal Justice & Public Safety

Ensure that residents and police are safe and justice is applied consistently across communities

### Economic Vitality

Grow an economy that works for everyone while reducing inequities between communities

### Education

Create an education system that provides equitable access to living-wage career paths for all students and enables growth of an economy that works for everyone

Civic Consulting Alliance improves the structure, management, and level of engagement of the civic sector in our region. Together, we accomplish more than any one firm or sector can on its own.

**Over the past decade, Civic Consulting Alliance and our partners have invested over \$140 million in the things that matter most in the Chicago region, contributing to:**

- 57% fewer people detained every day in Cook County Jail than in 2013, bringing the daily jail population to its lowest level since 1991, while increasing by an order of magnitude those held without opportunity for bail, who are deemed a threat to communities
- The creation of West Side United, the nation's largest anchor-based collaborative, which is improving neighborhood health on Chicago's West Side by addressing inequality in healthcare, education, economic vitality and the physical environment using a cross-sector, place-based strategy
- 22,000 four-year-olds receiving universal full-day pre-school access by 2022 through an increase of 370 classrooms across Chicago

# Working at Civic Consulting Alliance

## Why we are unique:

Every day, Civic Consulting Alliance works with leaders from government, business, and the social sector to solve complex challenges and improve our region. By leveraging consulting skills that aim to help organizations in the public and social sectors improve, we bring a distinctive and powerful approach to solving the region's most important issues. Doing so requires a diverse and committed team. We seek talented, dynamic, and civic-minded individuals to join our team and work side-by-side with our clients and our partners to achieve our ambitious goals.

## Why this is your dream job:

For the problem solver who is passionate about improving the Chicago region, Civic Consulting Alliance provides unique opportunities to:

- Impact the lives of millions of residents in our region
- Develop your understanding of the public sector, current civic challenges in Chicago, and making large-scale, cross-sectoral change
- Fast-track your professional development
- Build connections across a broad network of civic leaders
- Be a part of a dynamic, supportive, and tight-knit team

## How we'll inspire you:

This is a challenging, stimulating role. The Civic Consulting Alliance team is proud of its bold goals and track record of success. You will push yourself professionally and intellectually as you tackle some of the biggest issues and capture some of the most exciting opportunities facing the Chicagoland region. We are a fast-paced organization committed to our clients' successes, so we are looking for curious and passionate leaders who take initiative. This role carries significant responsibility – your clients will rely on your hard work and creative thinking. If this environment sounds exciting, you should consider joining our team!



# Working at Civic Consulting Alliance

## How we will help you succeed:

Civic Consulting Alliance offers an unparalleled opportunity for professional development in a supportive environment. At Civic Consulting Alliance, you will be exposed to the science of thinking analytically and the art of thinking creatively. We offer ongoing professional development for staff at all levels. Analysts participate in a structured mentorship and training program focused on core consulting, analytical, and project management skills.

In addition, Civic Consulting Alliance structures its project teams to provide Analysts with the support to learn while also successfully completing their work, to serve clients directly, and to gain unparalleled exposure to some of Chicago's prominent stakeholders. Firm leaders with significant consulting experience provide strategic guidance and leadership to project teams, with Associates and Senior Associates providing more day-to-day management, coaching, and support to Analysts in working with clients and managing fast-paced projects.

As you develop as an Analyst, you will be challenged and your portfolio of responsibility will grow, both in client work and in internal initiatives. Civic Consulting Alliance provides a clear path for promotion and leadership development.

## Diversity, Equity, and Inclusion

Excellence at Civic Consulting Alliance is enhanced through inclusion, which encourages each person to bring themselves and the diversity of their perspectives fully to their work. As such, we commit to creating a [vibrant organization](#) in which people from many backgrounds experience a sense of belonging, have the opportunity to be heard, and contribute and excel in driving equity in our region. We strive to recruit people with exceptional talent and to celebrate their differences. We believe Civic Consulting Alliance is a place where everyone has the potential to succeed.

## Work-Life Flexibility

A role at Civic Consulting Alliance offers the professional development and exciting projects of a strategic management consulting firm. Since our clients are all local, we can offer these opportunities without the wear and tear of a heavy travel schedule. This means more time for family and activities outside of work.

# The Analyst Role

*If you are passionate about improving the Chicago region, Civic Consulting Alliance is the place to do it.*

## **Analyst responsibilities include:**

- Deliver exceptional management consulting services to Civic Consulting Alliance's clients by (non-exhaustive):
  - Interviewing subject matter experts and researching best practices to identify innovative solutions to local challenges
  - Analyzing community metrics, or crime, health, and economic data
  - Preparing and delivering recommendations to clients with written and visual aids
  - Interacting directly with day-to-day clients, often while working on-site at client offices
  - Providing project management support on assigned sections of projects

Additionally, all CCA team members contribute to our organizational culture and capabilities by joining an internal team to manage our organization's stakeholder engagement, communications, and recruitment efforts.

## **Applicants should have these qualifications and attributes:**

- A deep desire to address critical community issues and help Chicagoland thrive
- Significant analytical and problem solving abilities
- Strong presentation, communication, and client-facing skills
- Familiarity with Word/PowerPoint/Excel, exposure to quantitative data analysis, and ability to learn and apply new technical skills
- Self-motivating nature, with ability to comfortably multitask and handle ambiguity
- Commitment to Civic Consulting Alliance's [core values](#): Collaboration, Impact, Leadership, Sound Judgment, Excellence



## Position Details



- **Location:** Chicago
- **Salary:** Compensation is \$38,000 annually, plus vacation and benefits
- **Education:** Bachelor's Degree
- **For more information:** Contact [recruiting@ccachicago.org](mailto:recruiting@ccachicago.org) with questions. For more about Civic Consulting Alliance and descriptions of our work, please visit [ccachicago.org](http://ccachicago.org).

## How to Apply



**Deadline:** February 3<sup>th</sup>, 2020

**Please send the following to [recruiting@ccachicago.org](mailto:recruiting@ccachicago.org):**

- Resume (including demonstrated leadership and/or work experience) and cover letter
- Three references (references will not be contacted without first talking to the candidate)
- One page response to the following: Please draft a one page memo to the Mayor of Chicago about a critical issue in Chicago. In your paper, provide an overview of the issue, challenges associated with the issue, and your proposed solutions and recommendations.

Please note "Analyst Application" in the email subject line and submit all materials in one PDF. Thank you in advance for your interest in joining Civic Consulting Alliance!

